

**MINUTES**  
**VILLAGE OF LAKE PARK COUNCIL MEETING**  
**3801 LAKE PARK ROAD, LAKE PARK, NC**  
**REGULAR SESSION – 7:00 P.M.**  
**DECEMBER 11, 2007**

**ATTENDING:** Mayor John Ross  
Mayor Pro-Tem: Sandy Coughlin  
Council Members: Greg Crosby,  
Kendall Spence, Jo Waybright  
Absent: Sarah Barbour  
Finance Officer – Cheryl Bennett  
Village Clerk – Cheri Clark  
Attorney Ken Swain

**CALL TO ORDER:** Mayor John Ross called the Regular Session of the Village of Lake Park Council to order and announced that Kendall Spence had resigned his Council seat.

**PLEDGE OF ALLEGIANCE:** Mayor John Ross led the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL OF MINUTES:** Greg Crosby made a motion to approve the minutes. Sandy Coughlin seconded the motion. Vote – Unanimous.

**OATHS OF OFFICE AND RECOGNITION OF OUTGOING COUNCIL:**  
Mayor John Ross swore in the new mayor, Kendall Spence. After the Oath of Office, Kendall Spence recognized John Ross and Sarah Barbour for their willingness to serve the VOLP with a plaque from the Village. Mayor Kendall Spence then gave the Oaths of Office to Greg Crosby, Virginia Currence and Jo Waybright.

**ELECTION OF MAYOR PRO TEM:** Jo Waybright nominated Sandy Coughlin to serve as the Mayor Pro Tem for the next two years. Greg Crosby seconded the motion. Vote – Unanimous.

**PUBLIC COMMENT:**

Mark and Tina Hampton expressed their frustration with the increased speeding along Courtland Avenue. On November 25<sup>th</sup> their mailbox was completely demolished along with skid marks over a large section of the sidewalk. A police report was filed on the incident. The Hamptons' are extremely concerned for the safety of the children living on the street. They would like the VOLP to consider installing a speed hump on Courtland Avenue. Mayor Kendall Spence and Councilperson Greg Crosby both expressed the Council's desire to address the situation in the upcoming months.

**CHANGES TO THE AGENDA:** Add: 7A. 2008 Calendars for Council, Parks and Recreation and Holidays. 7B. Open Council Position. Sandy Coughlin made a motion to accept the amended agenda as presented. Virginia Currence seconded the motion. Vote – Unanimous.

**2008 CALENDARS FOR COUNCIL, PARKS AND RECREATION AND  
HOLIDAYS:**

## **Village of Lake Park**

### **2008 Holidays**

<b>New Years Day</b>	<b>Tuesday, January 1, 2008</b>
<b>Martin Luther King's Birthday</b>	<b>Monday, January 21, 2008</b>
<b>Good Friday (Easter)</b>	<b>Friday, March 21, 2008</b>
<b>Memorial Day</b>	<b>Monday, May 26, 2008</b>
<b>Independence Day</b>	<b>Friday, July 4, 2008</b>
<b>Labor Day</b>	<b>Monday, September 1, 2008</b>
<b>Thanksgiving (2days)</b>	<b>Thursday, November 27, 2008</b> <b>Friday, November 28, 2008</b>
<b>Christmas (2days)</b>	<b>Thursday, December 25, 2008</b> <b>Friday, December 26, 2008</b>

**VILLAGE OF LAKE PARK**  
**2008 MUNICIPAL COUNCIL**  
**MEETING SCHEDULE**  
**3801 LAKE PARK ROAD**  
**LAKE PARK, NC**

**7:00 P.M.**

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**January 8, 2008 – 7:00 PM**

**February 12, 2008- 7:00 PM**

**March 11, 2008 – 7:00 PM**

**April 8, 2008 – 7:00 PM**

**May 13, 2008 – 7:00 PM**

**June 10, 2008 – 7:00 PM**

**July 8, 2008 – 7:00 PM**

**August 12, 2008 – 7:00 PM**

**September 9, 2008 – 7:00 PM**

**October 14, 2008 – 7:00 PM**

**November 11, 2008 – 7:00 PM**

**December 9, 2008 – 7:00 PM**

**VILLAGE OF LAKE PARK**  
**PARKS AND RECREATION COMMISSION**  
**2008 MEETING SCHEDULE**

**3801 LAKE PARK ROAD**  
**LAKE PARK, NC**

**7:00 P.M.**

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**January 28, 2008**

**February 25, 2008**

**March 24, 2008**

**April 28, 2008**

**May 26, 2008**

**June 23, 2008**

**July 28, 2008**

**August 25, 2008**

**September 22, 2008**

**October 27, 2008**

**November 24, 2008**

**December 22, 2008**

Sandy Coughlin made the motion to accept the calendars as presented. Greg Crosby seconded the motion. Vote – Unanimous.

**OPEN COUNCIL POSITION:** Sandy Coughlin recommended Council announce the vacancy at this meeting, on the website and in the newsletter in order for Council to fill the position as soon as possible. Concerns were expressed about the timing of the newsletter in reference to informing the residents of the vacancy. Greg Crosby will strive to have the newsletter ready earlier than normal for January.

**SECURITY REPORT:** Mayor Kendall Spence discussed the Security Report for the month of November. There were 37 general calls in November as opposed to 43 general calls in October and 59 calls in November of 2006. A meeting is being planned with the Sheriff's department, the two deputies and Mayor Kendall Spence.

Mayor Kendall Spence presented a case study of the Crash Listing for the Intersection of Secondary Route 1367 (Unionville Indian Trail Road) and Secondary Route 1518 (Faith Church Road) in Union County. In working with Chris Oliver, Safety Planning Engineer for the state, Mayor Kendall Spence has requested planning cost estimates to add additional lanes and a traffic signal to the intersection.

Ken Swain has spoken with Barry Burge, the town attorney for Rural Hall, North Carolina in reference to Community Watch per the request of Council. Rural Hall contracts with the Forsyth County Sheriff's Department just like the VOLP with Community Watch being handled in a manner similar to Union County's Community Watch program. Sandy Coughlin noted that Rural Hall's website had some good suggestions concerning ways to be a good resident in a small municipality. Greg Crosby inquired as to whether or not Rural Hall's Community Watch had a direct connection to their Council. Based upon Ken Swain's research and understanding there is not a direct link.

**FINANCE REPORT:** Cheryl Bennett presented the financial statements for Council review. Please note that Powell Bill funds for the Street Resurfacing were dispersed along with General Funds for the Carillon System. A small Budget Transfer was done to clean up a few small accounts:

Budget Transfer

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

	Decrease	Increase
<u>Expenditures:</u>		
Bank Charges		\$30.00
Training	\$30.00	
Storage Facility Rental		\$110.00
Community Center Maintenance	\$110.00	

**TAX OFFICER'S REPORT:** Cheri Clark stated that 76% of the 2007-budgeted tax levy had been paid.

**PUBLIC SERVICES (Waste Collection & Electric):** Next year, Sandy Coughlin would like to see the VOLP post on the website and note in the Villager the garbage pick up schedule for the Holidays in November. Sandy Coughlin met with Julie Griffin, Union Power concerning lighting issues within the VOLP.

**COMMUNICATION:** Greg Crosby asked that all articles for the next Villager be submitted by December 21<sup>st</sup> in order for residents to have an opportunity to respond to the vacant Council position. A resident has recently sent him a link that has possibilities as we look to redesigning portions of our website.

## **PARK AND RECREATION:**

Virginia Currence requested that Council review the Waterfowl and Landscape Report prepared by Norris Jeffrey.

### **Waterfowl and Landscaping Report**

**Waterfowl:** Intermittent green laser “treatments” continue. Experienced first “refusal” when a small flock of 5-6 geese did not leave immediately. Repeat treatment successful. Not sure yet why...Use of the laser will be a continuing and required activity for waterfowl management in Lake Park under existing plans. We have great habitat (better when we do not have the drought conditions) and they will continue coming back.

**Landscaping:** Work has started on a new draft strategic plan for improving community appearance and landscape maintenance. Emphasis areas in the draft plan are: more efficient and cost effective urban landscaping and forestry; improved wildlife habitat, enhanced storm water management, more effective goose deterrence through habitat modification, improved inventory and inspection of common areas and ponds including maps and descriptions, enhanced community recreation and usage, and improved community appearance and reduced long term landscaping maintenance costs.

Union County Urban Forester, David Grant, a Lake Park resident, and I toured all of the ponds and surrounding common areas and discussed how to develop a detailed plan for each of the ponds addressing the emphasis areas in the strategic plan (see list above). David is taking photos of each of the ponds and I am developing an outline of the strategic plan. We also will have some tentative suggestions for pilot projects at several ponds to start work in 2008. We plan on discussing these items as part of a presentation at the working session of the Parks and Recreation Commission scheduled for Jan 9.

A series of five reference notebooks (Inventory, Wildlife, Storm Water, Urban Landscaping and Forestry, and Canada Goose Habitat) are being prepared (2 copies of each notebook). These notebooks contain significant reference documents and

guidelines that are being used in preparing the strategic plan. There are two sets of these notebooks and they will be available at the Community Center for officials and residents to view and check out as needed.

Written instructions on how to measure area and depth of our ponds are included in the Inventory Notebook. We need to know water volumes to determine proper sizes of fountain pumps and to calculate quantities of chemicals needed for treatment of noxious aquatic vegetation. Depth and area are required to calculate volume.

Pond depth information is also needed to determine the extent of “filling in” which the ponds do over time as silt and organic matter accumulate.

Mayor-elect K. Spence and I have two meetings upcoming: one with the Union County Storm Water officials regarding inspection and other storm water management procedures and one with Lucas Landscaping regarding the pond depth measurements.

On January 9<sup>th</sup> at 9:00 a.m. there will be a meeting to discuss the Pond Maintenance and Landscaping in the VOLP. The Parks and Recreation Commission at the request of its members plan to move their regularly scheduled meetings to the fourth Monday of each month.

Parks and Rec is looking into adding two streetlights at the fishing pier on Lake Charles for security in the area. Jo Waybright requested that Sandy Coughlin explore lighting options so that the light will not reflect into people’s homes.

Virginia Currence announced that the Parks and Recreation Commission has moved their meetings to the fourth Monday of each month. Jo Waybright submitted three names for Council approval to fill the empty seats on the Commission: Ben Richardson, Johanna Miller and John Barnes. Jo Waybright made the motion to approve the three candidates to the Parks and Recreation Commission. Virginia Currence seconded the motion. Vote – Unanimous.

The tennis court resurfacing has been completed. A sign is being made to post on the tennis court fence concerning use of the courts.

## TENNIS COURT RULES

NO WHEELS OR ROLLER BLADES PERMITTED ON THESE  
COURTS

NO PROFANITY      DRUGS OR ALCOHOL      LITTERING

These courts are open for use during daylight hours only.  
Please limit-playing time to ½ hour if others are waiting,  
And please be considerate of neighboring homes.

Violators subject to Civil Citation Fine and the loss of playing privileges.  
GS:160A-174

**Thank you, V.O.L.P. Parks & Recreation Commission**

Jo Waybright made the motion to approve the quote for the sand and filter change for the pool - \$2,7500.00 and the mechanical seal on 7.5 hp motor \$300.00. Greg Crosby seconded the motion. Vote – Unanimous. Due to staffing changes at the end of the pool season, CPM refunded to the VOLP - \$472.00.

The proposed contracts with Lucas Lawn and Landscaping and Carolina Pool Management were presented to Council to review prior to the January 8<sup>th</sup> Council meeting. Ken Swain encouraged Council to review the service provisions of the landscaping contract to make sure the VOLP needs are being met. Sandy Coughlin asked if addressing damage to the trees and turf due to the drought had been taken into consideration with this contract.

Greg Crosby has received and installed the final piece for the clock faces. One of the clocks is a minute faster than the others. The Verdin Company has installed the carillon system making it very easy to setup holiday music. The carillon system and the clocks are in sync. At this time we do not have a lightning suppression system on the system.

Kendall Spence thanked Jo Waybright, Virginia Currence and Cheri Clark for the Council reception.

**STREET BUSINESS:** At the request of Council, John Ross drafted a letter on the behalf of the VOLP concerning the Monroe By-pass supporting 18A & 22A. The purpose of the letter is to put the VOLP position into the public hearings that will be held in the summer of 2008. Greg Crosby will draft an additional paragraph voicing our opposition to the #2 corridor. Clint Newton, a resident of the VOLP, shared that the Town of Fairview was fighting 18A and 22A through an organized volunteer group known as CARE. Sandy Coughlin suggested that the VOLP consider petitions against some of the corridors. Additional information concerning the By-pass can be found on the NCTA website – [www.ncturnpike.org/projects/monroe](http://www.ncturnpike.org/projects/monroe) and click Newsletters/Documents on the left.

**Draft Letter:**

December \_\_\_\_, 2007

Ms. Jennifer Harris, P.E.  
North Carolina Turnpike Authority  
5400 Glenwood Ave., Suite 400  
Raleigh, NC 27612



RE: Monroe Connector / Bypass  
Mecklenburg and Union Counties  
TIP Project Numbers R-3329 and R-2559

Dear Ms. Harris:

On behalf of the Village of Lake Park, the undersigned officials hereby state for public record our support of segment Alternates 18A and 22A for the ultimate bypass route selection. Over the years of project development that the Connector/Bypass has endured, the leadership and residents of Lake Park have participated in multiple public forums to express concerns related to the route selection and the determining process. This letter will serve to identify the official position of the Village of Lake Park.

As residents of the greater Union/Mecklenburg community, we all recognize and appreciate the need to improve vehicular routes within the region and more specifically the need to construct the Monroe Bypass/Connector. While we recognize and understand the importance of protecting our natural and cultural resources, we also recognize the need to protect the quality of life that residents of our Village currently enjoy. In this regard, it is our adamant request that all reasonable measures be taken to eliminate impacts to our quality of life that may result from increased noise and/or pollutants. The design and construction of the roadway system shall incorporate measures to attenuate the noise from the traffic using the bypass/connector.

Thank you for taking our concerns under advisement. Should you require additional information, please contact the Village office at 704-882-8657.

Sincerely,

Village of Lake Park

Mayor Kendall Spence met with John Ross, Amy Helms and Chris Mathisen concerning Phase II Stormwater. Back in 2004, the VOLP employed the County to represent us to the state concerning Stormwater. To be in compliance with Post Construction Stormwater Guidelines, the VOLP needs to adopt a Stormwater Ordinance. A public hearing will be set for January 22, 2008. Ken Swain requested that Council give him the opportunity to discuss with Ms. Helms exactly what the purpose of the public hearing is to serve and to determine if we need a public hearing or a special meeting.

McCollum & Associates Paving submitted a proposal for sidewalk repairs on Frost Court, Creft Circle at Faith Church, Veterans Park Walkway, and Mother Teresa

between Ginger Lane and Trevor Simpson. Jo Waybright made the motion to authorize the repairs set forth in the estimate. Sandy Coughlin seconded the motion. Vote – Unanimous. Two additional repairs were brought to the Council’s attention – in front of 7403 Conifer Circle around the storm drain and valve box at Faith Church and Creft Circle. Sandy Coughlin made the motion to make the additional two repairs not to exceed \$2,000.00 at the 7403 Conifer Circle storm drain and the valve box adjustment at Faith Church and Creft Circle. Greg Crosby seconded the motion. Vote – Unanimous.

Ken Swain at the request of Mayor Kendall Spence discussed and distributed information concerning Open Meetings and Public Records.

**ECONOMIC DEVELOPMENT:** Sandy Coughlin shared that the next Economic Development Commission meeting is January 17<sup>th</sup> at 7 p.m. Cypress Homes has completed one building of new Townhomes however Cypress will not be doing any additional townhome buildings within the VOLP.

**SET AGENDA FOR JANUARY 8, 2008.** Delete – 4. Oaths of Office and Recognition of Outgoing Council. Delete – 5. Election of Mayor Pro Tem, Delete - 7A. 2008 Calendars for Council, Parks and Recreation and Holidays. Delete -7B. Open Council Position. Add –6. Council Position.

**COUNCIL COMMENTS:**

Virginia Currence wished everyone a Happy Holidays and thanked John Ross for his six years of service to the VOLP. She also requested Council’s patience’s as the new kid on the block.

Jo Waybright wished everyone a Merry Christmas and thanked John Ross for helping these old ladies along. She is looking forward to the next four years.

Greg Crosby congratulated Kendall Spence on his new position as Mayor and welcomed Virginia Currence to the Council.

Sandy Coughlin thanked John Ross and congratulated everyone on his or her Council positions. She also reminded everyone that Angela Williams, CPA will be hosting a free tax seminar at the Community Center on January 7<sup>th</sup>, from 7 to 8:30 p.m.

Mayor Kendall Spence stated that he was humbled and honored to be in this position and that he is looking forward to working with the new Council.

**ADJOURN:** Jo Waybright made a motion to adjourn the meeting. Greg Crosby seconded the motion. Vote – Unanimous.

Respectfully submitted,

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Mayor Kendall Spence

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Village Clerk, Cheri Clark